# Yearly Status Report - 2018-2019

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **RAMESHWARI DEVI GIRLS COLLEGE, BHARATPUR** |
| Name of the head of the Institution | **SMT. LATA SHARMA** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **05644222774** |
| Mobile no. | **9414304909** |
| Registered Email | **rdgirls@gmail.com** |
| Alternate Email | **rdgirlsbharatpur@gmail.com** |
| Address | **INSIDE FORT, NEAR GAYATRI MANDIR** |
| City/Town | **BHARATPUR** |
| State/UT | **Rajasthan** |
| Pincode | **321001** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Women** |
| Location | **Urban** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **DR. SUJATA CHAUHAN** |
| Phone no/Alternate Phone no. | **05644222774** |
| Mobile no. | **9414307799** |
| Registered Email | **rdgirls@gmail.com** |
| Alternate Email | **rdgirlsbharatpur@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | https://hte.rajasthan.gov.in/college/ggcbharatpur/naac |

## 4. Whether Academic Calendar prepared during the year

**Yes**

| | |
|---|---|
| if yes,whether it is uploaded in the institutional website: Weblink : | https://hte.rajasthan.gov.in/dept/dce/maharaja_surajmal_brij_university/,_rameshwari_devi_girls_college,_bharatpur_(raj.)/uploads/doc/ADMISSION%20POLICY%202018%20-19.pdf |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity Period From | Validity Period To |
|---|---|---|---|---|---|
| **1** | **B** | **71.20** | **2005** | **20-Sep-2005** | **21-Sep-2010** |
| **2** | **B** | **02.21** | **2015** | **31-Mar-2015** | **30-Apr-2020** |

## 6. Date of Establishment of IQAC

**06-Feb-2006**

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Enrichment of Woman Education through ICT-Teaching, MS-MOS Training | 25-Oct-2018 26 | 300 |
| Human Right Awareness | 10-Dec-2019 01 | 50 |
| Adventure Camp | 17-Jan-2019 07 | 7 |
| Self Defence Training camp | 15-Nov-2018 10 | 121 |
| Students Registration at Shreyas Portal | 28-Mar-2018 30 | 178 |
| Lecture on Voter Awareness by District Election Officer under SWEEP | 14-Oct-2018 180 | 1500 |
| Oath for Voting | 21-Nov-2018 1 | 3000 |
| Voter Awareness Rally under SWEEP | 01-Dec-2018 1 | 150 |
| Voter Awareness Lecture in Arts Association | 04-Dec-2018 1 | 200 |
| Oath and Signature Campaign on | 22-Apr-2019 1 | 3000 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| INSTITUTION | GOVT. FUND | GOVT. OF RAJASTHAN | 2019 365 | 81563320 |
| INSTITUTION | NSS | NSS | 2019 365 | 180000 |
| [View File](#) | | | | |

| **9. Whether composition of IQAC as per latest NAAC guidelines:** | Yes |
|---|---|
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | 0 |

| | |
|---|---|
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | No |
| Upload the minutes of meeting and action taken report | No Files Uploaded !!! |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | No |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

* Voter awareness programmes in wake of Vidhansabha and Loksabha elections

* Automation of Library accomplished.

* Entrepreneurship development programmes conducted for generation of Selfemployment.

* Free coaching classes for competitive exam.

* Awareness drives to discourage single use plastic.

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Entrepreneurship Development | Trick Photography Training and lecture on 'Employment Opportunity in Journalism' |
| Adventure Camp | • 07 Rangers of college participated at 07 days National Adventure Camp at Pachmadhi and were trained in 50 different daring activities. |
| Self-Defence Training | • Women cell organised ten days Self-Defence Training Camp for students in which lady police trainers imparted training to 121 students of college. |
| Co-curricular activities | • Science, Arts and commerce associations organised various activities and extension lectures on career guidance, Water conservation, Indian Banking system etc |
| Academic Excellence | Pratiyogita Dakshata Karyakram' was initiated on 23.01.2019 in which free coaching classes were started at |

| | college campus to help students prepare for various competitive exams. |
|---|---|
| Academic Excellence | • In the Rajasthan Government Department of Science and Technology sponsored program, 06 projects were sent, out of which one project was selected. |
| Facility of lease line to all Departments of College | Achieved |
| Automation of library | Achieved |
| Voter awareness programmes | In view of Assembly and Parliament elections, several awareness programmes were conducted |
| [View File](#) | |

| | |
|---|---|
| **14. Whether AQAR was placed before statutory body ?** | No |
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | No |
| **16. Whether institutional data submitted to AISHE:** | Yes |
| Year of Submission | 2018 |
| Date of Submission | 21-Dec-2018 |
| **17. Does the Institution have Management Information System ?** | Yes |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | Yes, the Management Information System is there in the Institute. Though the MIS is not developed by the Institution itself, the college being a Government Institution, uses several components of MIS developed by the Administrative Department / State Government. Following Management Information System modules are in vogue: • The Biometric Attendance System is there in the Institute for all the employees. It provides added security and employee's attendance is accurately logged. The attendance notification is sent electronically to the Commissionerate, College Education, Rajasthan, Jaipur, where the regularity and timings of the employees can be monitored. • Admission process is online for both UG and PG classes. All the informations regarding |

date of filling admission forms, subject availability, category information, cut off percentage, fees etc. are available on Web Portal. The number of seats is fixed in Arts, Science and Commerce Streams and the applications are invited at CCE Website for online transfer to college. Students who are in merit list/ waiting list get SMS for fee deposition which is also deposited online. Online committee monitors all this process. • Examination forms are filled online by the students. • All the Payment Systems are online which include salaries, bills, purchase etc. The account section is fully automated. Salary is disbursed through Pay Manager app and all external transactions are done by PFMS and all procurements are done through E tendering on State Public Procurement Portal. • Close Circuit TV Cameras are installed in whole campus i.e. all classrooms and key places for video surveillance and effective monitoring administration and also for providing a safe and secure campus environment to the students. • Almost all the communications are through Emails which expedite the working system and is also Ecofriendly. • Grievance Redressal : Complaints can be registered online on SAMPARK Portal and the grievance status could be checked at the official website. • Scholarships: Different Scholarships are governed online by Commissionarate of College Education. • SSO ID: All the employees have their unique SSO IDs, through which they can check their deposits with Government, nominate family members, file their Immovable Property information (IPR) and so on.

## Part B

## CRITERION I – CURRICULAR ASPECTS

### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rameshwari Devi Girls College, Bharatpur is affiliated to Maharaja Surajmal Brij University. The college offers 12 subjects (Hindi, Sanskrit, English, Political Science, Sociology, History, Home Science, Music and Drawing) under Arts Faculty; 5 subjects (Zoology, Botany, Physics, Chemistry, and Mathematics) under Science Faculty; 3 subjects under Commerce Faculty (ABST, EAFM and Business Administration) up to the Bachelor's level. At the Post Graduate

level, Hindi, Sanskrit, Sociology subjects are offered by the college. The curriculum mandated by the M.S.Brij University is followed and completed during the session. Different teaching aids like boards, chalk, charts, models along with OHP and LCD etc. are used during classes. Students are taught Elementary Computer at the college in ICT lab and it is ensured that they practice these skills themselves during sessions. Special classes for Environmental Studies are also conducted by the college. All subjects requiring practical are provided with updated laboratories so as to provide an all-round academic environment to the students. Regular Term tests, Monthly tests and Surprise tests are conducted for the purpose of internal evaluation. The college follows a time table to conduct the examinations for regular students of both UG & PG courses. The college also appoints external examiners for practical examinations. Each student is evaluated both by the External Examiner as well as Internal Examiner during practical exams. College faculty is also appointed as External Examiners by the University. In addition to this, faculty members of our college are members and post-bearers at Board of Studies, Academic Council and DRC. Faculties act as paper setters and answer sheet evaluators for the University exams. Regular revision classes and doubt clearing sessions are also organized by the faculty in addition to mandatory classes. Similar revision sessions are organized for practicing lab experiments. Final reports for these subjects are made only after a thorough checking of rough reports. The college has a fully functional, automated, well stocked and rich library to help students in their academic journey. Text books, reference books, journals, magazines, newspapers etc. are made available for their use in the library. The library is adequately furnished to be used by students if they want to sit and study and there is also the provision of issuing books in case they want to take it home. A book bank has been created to help economically weaker students. For Post Graduate students, project work and thesis/research work is also under taken. The quality of such projects/thesis is strictly maintained by the faculty members.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|---|---|---|---|---|---|
| NA | NA | 01/01/2019 | 0 | NA | NA |

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | NIL | 30/06/2019 |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BA | College offers 12 subjects at UG Arts. Students can choose any 3 subjects from 64 combinations. | 01/05/2018 |
| MA | Out of the 3 PG subjects offered by the college, Sociology | 01/05/2018 |

| | provides freedom to select any one paper out of four for the paper IV in Previous and similarly from any five in Final. | |
|---|---|---|

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| Number of Students | Nil | Nil |

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Self Defence | 15/11/2018 | 29 |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| MA | SOCIOLOGY | 60 |
| [View File](#) | | |

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | Yes |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students, teachers, parents, Student Union and Alumni were received through the concerned committees and IQAC during the session. The Principal and the staff were apprised of the various problems and issues which were discussed well to solve them. In addition to this, these issues were also put before the College Development Committee for further action. The college has a registered Alumni Association. Its scope of work is an important part of the development plans of the Institution. Under this association a major responsibility is to formulate development plans for the institution keeping in mind the overall goals of the college, these plans are very beneficial to the institution. The general assembly of the Alumni Association is instrumental in developing emotional bonding and feeling of sisterhood among the students The meetings organized under the association help in establishing cordial relations among its members, staff, teachers and new students. They also act as guides and mentors to the students and donate their textbooks. The alumni of this college are now working at different top positions and are a proud source of inspiration to students. All such feedbacks and grievances or any other issues are duly addressed by the relevant committees of the college. Principal of the college closely monitors such feed backs from different stakeholders and gets them addressed and resolved under his personal supervision. If the issue cannot

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | ARTS | 900 | 1106 | 835 |
| BSc | Science | 352 | 455 | 322 |
| BCom | Commerce | 240 | 135 | 109 |
| MA | Sanskrit | 60 | 30 | 30 |
| MA | Sociology | 60 | 70 | 60 |
| MA | Hindi | 60 | 85 | 60 |
| [View File](#) | | | | |

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2018 | 3213 | 224 | 27 | Nill | 9 |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 36 | 10 | 8 | 1 | 1 | 6 |
| [View File of ICT Tools and resources](#) | | | | | |
| [View File of E-resources and techniques used](#) | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institute has an effective mentoring system to provide personal and professional guidance (Higher studies and entrepreneurship) to students of all Departments. All faculty members act as mentors and feel responsible towards students belonging to their subjects. The performance of students is monitored regularly . If sufficient progress in terms of attendance and academic performance is not observed, reports are sent to HODs for further counselling. The faculties observe academic performance and achievements of students across their duration in the college. Apart from this, behavioural traits such as late coming, proper dressing, regularity and other discipline related issues are also tracked by the faculty members. They offer advice and guidance in academic matters , assist the students in finding college resources such as library and e-resources , participating in extracurricular activities , preparing seminars , notes etc. They also inform the students about departmental culture such as term tests, departmental tests etc. They address chronic absenteeism, attitudinal problems, and any other academic or personal issues and guide the students . They also Council the outgoing students for their future prospects, so that students can prepare themselves for their career in the final year itself.

| Number of students enrolled in the | Number of fulltime teachers | Mentor : Mentee Ratio |
|---|---|---|

| | institution | |
|---|---|---|
| 3437 | 36 | 1:95 |

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|---|---|---|---|---|
| 59 | 36 | 23 | 5 | 24 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|---|---|
| 2019 | DR. RAJNI VASHISTHA | Associate Professor | NSS STATE LEVAL AWARD |

**No file uploaded.**

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---|---|---|---|---|
| BA | ARTS | Year | 21/05/2019 | 24/07/2019 |
| BSc | SCIENCE | year | 27/05/2019 | 02/07/2019 |
| BCom | COMMERCE | year | 29/04/2019 | 26/06/2019 |
| MA | Sanskrit | year | 18/06/2019 | 07/09/2019 |
| MA | Sociology | year | 12/06/2019 | 03/09/2019 |
| MA | Hindi | year | 10/06/2019 | 11/09/2019 |
| | | View File | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The academic progress of students is monitored through Continuous Internal Evaluation(CIE) . Internal tests are scheduled according to the dates mentioned in the Academic calendar. Question papers are framed as per the syllabus prescribed by the university. Faculties have evolved many mechanisms of self evaluation among students like group discussions, quizzes, debates, surprise tests , seminar presentations etc. The students are also consulted on the mode of assessment by individual teacher so that they can give their impacts concerning the best method for their self evaluation helping them to prepare for their final examinations. Students are also allowed to give power point presentations. Significant improvement in the academic performance after the process of self evaluation was observed. Teachers go out of their ways to give slow learners multiple opportunities to improve their performances. Teachers also go through the diagnosis of learning gaps by giving extra attention so that no student is left with learning gaps. Students involved in sports and cultural activities, rover cadets and active members of NSS involved in extracurricular works are given special opportunities to catch up with the rest of the class. Study plans are framed by faculties in accordance with the

available classes mentioned in the calendar for effective performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

This is an Institution of Government of Rajasthan. The academic calendar is prepared at the level of Commissioner College Education Rajasthan, Jaipur. All government colleges of the State of Rajasthan need to follow strictly to the provided academic calendar. Our college is affiliated to the Maharaja Surajmal Brij University, Bharatpur , therefore, the schedule of the examination is framed by it. This Institute also follows this academic calendar. The admission process in the college is completed according to the admission schedule. The teaching session in college started on 01 July, 2018. During the session, the teaching work was performed by the college faculty members in theoretical and practical classes. Class term tests were conducted by faculty members according to the academic calendar. Apart from this, monthly tests were also conducted. According to the academic calendar, the co-curricular activities like cultural and literary activities were organized at college, division and state level. Along with this, inter-class sports competitions were also organized. Student Union elections were conducted on the date declared by the Commissionerate College Education. A prize distribution ceremony was organized at the college in which prizes were distributed to the winner students in academic, cultural, literary and sports activities. The annual examinations of the university were conducted in the college as per time table framed by the M S Brij University, Bharatpur.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/college/ggcbharatpur/academic-achievements

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| Nill | BA | ARTS | 527 | 457 | 86.72 |
| Nill | BSc | SCIENCE | 296 | 281 | 94.93 |
| Nill | BCom | COMMERCE | 169 | 166 | 98.22 |
| Nill | MA | Sanskrit | 18 | 15 | 83.33 |
| Nill | MA | Sociology | 29 | 29 | 100 |
| Nill | MA | Hindi | 32 | 31 | 96.88 |
| No file uploaded. | | | | | |

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

0

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Students Research Projects (Other than compulsory by the University) | 056 | Department of Science Technology. Govt.of India | 28000 | 0 |
| Students Research Projects (Other than compulsory by the University) | 5475 | UGC CSIR | 5400000 | 1080000 |
| View File |  |  |  |  |

## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| NA | NA | 31/12/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| NA | NA | NA | 31/12/2019 | NA |
| No file uploaded. |  |  |  |  |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| NA | NA | NA | NA | NA | 31/12/2019 |
| No file uploaded. |  |  |  |  |  |

## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| HINDI | 1 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| National | HINDI | 2 | 6 |
| View File |  |  |  |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| Zoology | 2 |
| SANSKRIT | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| maitreyee Puspa ke Upanyason evam kahaniyon men dtri vimarsh naitik sandarbh | ANITA MEENA | Shrinkhala Ek sodhparak Vaicharik patrika | 2019 | 2 | RDGC | 1 |
| Naitik Mulya Aur Nari Asmita | ANITA MEENA | Remarking An Analisa tion | 2018 | 2 | RDGC | 1 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| maitreyee Puspa ke Upanyason evam kahaniyon men dtri vimarsh naitik sandarbh | ANITA MEENA | Shrinkhala Ek sodhparak Vaicharik patrika | 2019 | 2 | Nill | RDGC |
| Naitik Mulya Aur Nari Asmita | ANITA MEENA | Remarking An Analisa tion | 2018 | 2 | Nill | RDGC |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Semi nars/Workshops | 1 | 1 | Nill | Nill |

| Presented papers | 7 | 11 | Nill | Nill |
|---|---|---|---|---|
| Resource persons | Nill | Nill | Nill | Nill |
| View File | | | | |

**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| SHAHID DIWAS | NSS | 28 | 379 |
| CONSTITUTION DAY | NSS | 4 | 56 |
| SWACHCHHATA PAKHWADA | NSS | 8 | 221 |
| GANDHI JAYANTI | NSS | 29 | 700 |
| SERGICAL STRIKE DAY | NSS | 4 | 212 |
| NSS DAY | NSS | 8 | 368 |
| PANDIT DEENDAYAL UPADHYAY JAYANTI (3DAYS PROGRAMME) | NSS | 8 | 216 |
| KAUMI EKTA SAPTAH | NSS | 8 | 368 |
| SUBHASH CHANDRA JAYANTI | NSS | 12 | 272 |
| VOTERS DAY | NSS | 25 | 361 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| NSS | NSS State Level Award | Department of College Education , Rajasthan | 400 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| MANAVADHIKAR DIVAS | NSS | LECTURE | 27 | 36 |
| WORLD AIDS DAY | NSS | AWARENESS LECTURE ON AIDS | 4 | 289 |
| SWACHHATA PAKHWARA | NSS | RALLY FOR AWARENESS, | 4 | 343 |

| | | POSTER COMPETITION, CLEANING OF MAIN ROADS AND RAILWAY STATION OF CITY | | |
|---|---|---|---|---|
| ENVIRONMENTAL AWARENESS | NSS | PLANTATION | 16 | 280 |
| Pt DEENDAYAL JAYANTI | NSS | BLOOD DONATION AND LECTURE ON Pt DEENDAYAL UPADHAYAY | 19 | 298 |
| ORIENTATION PROGRAMME | NSS | AWARENESS LECTURES ON SWACHCHHATA, PRESENTATION AND SMALL PLAY | 10 | 378 |
| ONE DAY CAMP | NSS | AWARENESS LECTURES ON CARE OF OLD-AGE PEOPLE, TOBACCO PROHIBITION | 8 | 269 |
| SEVEN DAY CAMP | NSS | VARIOUS PROGRAMS AND ACTIVITIES RELATED TO - SWACHH BHARAT ABHIYAN, GENDER EQUITY, WOMEN EMPOWERMENT, KANYA BHRUN HAATYA, SEX RATIO, YOGA etc. | 8 | 200 |
| [View File](#) | | | | |

## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| Sarus Cranes Count Project | Dr. M. M. Trigunayat | Ghana Keoladeo Natural History Society, Bharatpur | 01 |
| Member Board of Governors, NIT Uttarakhand | Dr.Anju Pathak | Ministry of Human Resource Development, Government of India | 365 |
| Officer in Charge, Legal Cell | Dr.Anju Pathak | Commissionerate College Education Rajasthan, jaipur | 240 |
| Legal Cell, Group 4, Secretariate,Jaipur | Dr.Anju Pathak | Commissionerate College Education Rajasthan, jaipur | 120 |

| Observer, CBSE CTET Exam | Dr.Lala Shankar Gayawal | Central Board of Secondary Education | 01 |
| Observer, CBSC CTET Exam | Dr.Lala Shankar Gayawal | Kendriya Vidyalaya Sangathan, jaipur | 120 |
| [View File]() | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| NA | NA | NA | 31/12/2019 | 31/12/2019 | 00 |
| No file uploaded. | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| BSNL, Jaipur | 05/05/2018 | Provision of 4Mbps Lease Line | 3500 |
| Microsoft | 01/07/2018 | MOS Training | 80 |
| Jaipuria Institute of Management, Jaipur | 01/07/2018 | Institutional Leadership Programme | 145 |
| English Edge LIQVID Agency | 01/07/2018 | English Language Efficiency Programme | 95 |
| Xcelerator | 01/07/2018 | Rojgaronmukh Kaushal Prasikshan | 88 |
| HireMe | 01/07/2018 | Capacity Building Programme | 100 |
| [View File]() | | | |

# CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|
| 3198740 | 3198740 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Others | Newly Added |
| Value of the equipment purchased during the year (rs. in lakhs) | Newly Added |

| | |
|---|---|
| **Seminar halls with ICT facilities** | **Existing** |
| **Classrooms with LCD facilities** | **Existing** |
| **Seminar Halls** | **Existing** |
| **Laboratories** | **Existing** |
| **Class rooms** | **Existing** |
| **Campus Area** | **Existing** |

[View File](#)

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| **SSO ID** | **Fully** | **V-17.7** | **2019** |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| **Text Books** | **29550** | **112877** | **Nill** | **Nill** | **29550** | **112877** |
| **Reference Books** | **7510** | **1147927** | **219** | **97700** | **7729** | **1245627** |
| **e-Books** | **80409** | **5900** | **Nill** | **Nill** | **80409** | **5900** |
| **Journals** | **3828** | **5900** | **Nill** | **Nill** | **3828** | **5900** |
| **CD & Video** | **129** | **21487** | **Nill** | **Nill** | **129** | **21487** |
| **Others(specify)** | **43** | **26001** | **Nill** | **Nill** | **43** | **26001** |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| **NA** | **NA** | **NA** | **31/12/2019** |

**No file uploaded.**

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|---|---|---|---|---|---|---|---|---|---|
| **Existing** | **84** | **3** | **1** | **1** | **1** | **5** | **23** | **4** | **0** |
| **Added** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **1** |

| Total | 84 | 3 | 1 | 1 | 1 | 5 | 23 | 4 | 1 |
|-------|----|----|----|----|----|----|----|----|----|

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 4 MBPS/ GBPS |
|:---:|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|:---:|:---:|
| NA | NA |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|:---:|:---:|:---:|:---:|
| 1451659 | 1445589 | 191223 | 188523 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

PHYSICAL FACILITIES: The Physical Facilities including Laboratories, Classrooms and Computers etc.are available for the students who are admitted in the college. Laboratories: The students seeking admission to desired courses including a laboratory curriculum are charged for the laboratory expenses at the time of the admission as fixed by the statutory body. The record of all the equipments is maintained in stock registers. Laboratory equipment's are kept cleaned, checked and regular maintenance is done by the laboratory staff. However, major maintenance of any equipment or machinery is done by expert technicians. Classrooms: The classroom facilities are utilized regularly by the students but sometime it is also made available to the other Governmental and the non-government organizations for conducting the competitive exams etc. Class rooms are equipped with teaching aids like green / black / white boards, podium, CCTV camera etc. Regular cleaning and maintenance of class rooms are carried out so as to provide effective learning environment to the students. Class rooms are cleaned daily by the assigned staff of the college. Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms. Regular monitoring of electrical fixtures is done and the faults are attended immediately. Most of the classrooms have fixed furniture and whenever found necessary, furniture is repaired as per the requirement . Computers: The college has adequate number of the computers with internet connections at different places like office, laboratories, library, departments etc. All the stakeholders have equal opportunity to use these facilities as per the rules and the policies of the Institution. The ICT laboratory connected in LAN is open for the students as per time schedule. The office computers are also connected through the LAN and are having office software, making work easier and systematic and are restricted for use only by the appointed office staff. Commercial RO Plant: A Commercial RO Plant with water cooler has been installed for pure drinking water. Fire Extinguishers: Fire Extinguishers are available at the Institute. Generators: For uninterrupted power back up, two generators are available. Seminar Hall: Well-furnished Seminar Hall is there for various gatherings which is well equipped with modern audio-visual aids. ACADEMIC AND SUPPORT FACILITIES The academic and support facilities are fully accessible to students and staff. Library : Library automation was completed during this session. A library committee, which involves representative faculties from different departments, gives the

demand for purchase and procurement. The Institute's library is quite rich with reference books, text books, E-journals, E-books, magazines etc. Book bank facility is available for economically weaker students. Library is also provided with browsing and reprographic facilities. Sports: A Sports Officer is on the faculty roll that looks after all the activities related to games and sports. The sport activities of the college are meritorious. Students are participating and performing well at State, National and International level. Sports material is issued to students as per their requirements. Gymnasium is used by the students as per the given slot.

https://hte.rajasthan.gov.in/college/ggcbharatpur/Proceduresandpolicies

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | CM Scholarship, Post Matric Scholarship | 1078 | 0 |
| Financial Support from Other Sources |  |  |  |
| a) National | MHRD, Dev Narayan Scooty, Medhavi Scooty | 152 | 4458524 |
| b)International | 0 | Nill | 0 |
| View File |  |  |  |

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Yog Training | 25/12/2018 | 200 | NSS |
| No file uploaded. |  |  |  |

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2018 | Career Counselling | Nill | 25 | Nill | Nill |
| 2018 | Pratiyogita Dakshata Karykram | 365 | Nill | Nill | Nill |
| No file uploaded. |  |  |  |  |  |

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance |
|---|---|---|

| | | redressal |
|---|---|---|
| Nill | Nill | 365 |

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| NA | Nill | Nill | NA | Nill | Nill |

**No file uploaded.**

### 5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
|---|---|---|---|---|---|
| 2019 | 135 | BA | ARTS | Rameshwari Devi Girls College Bharatpur | MA |

**No file uploaded.**

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| NET | 2 |
| Any Other | 1 |

**No file uploaded.**

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| 1.Debate | Institution | 9 |
| 2.Kavya Path | Institution | 4 |
| 3.Quiz | Institution | 25 |
| 4.Group Song | Institution | 10 |
| 5.Solo Song | Institution | 20 |
| 6.Dance | Institution | 20 |
| 7.Classical Dance | Institution | 4 |

[View File](#)

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2019 | Particip | Internat | 1 | Nill | Nill | Priyanka |

| | ation in Asia Cup Women Soft Ball | ional | | | | | Sharma |
|---|---|---|---|---|---|---|---|

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

For each faculty there is an association i.e Science, Arts and Commerce Associations. To inculcate activities other than studies these associations are formed. For performing the duties of associations an Executive Council of four students is nominated on the basis of merit. This executive council acts as mediator between the faculties and the students. The students are encouraged to write essay, make charts and prepare models. Quizzes and various competitions like debate, speech, poster, rangoli , story writing, slogan, greeting cards are organized by these association. The college also has an active body of students in the form of Student Union, comprising of President, Vice president, Secretary and Joint Secretary and Class Representatives, who participate in planning and carrying out various co-curricular and extra-curricular activities of the college. This Student Union is the body of four executive members which are elected through an election held in the month of August every year. There is a guideline drafted on the basis of the recommendations of Lingdoh Committee and approved by the Department that provides the rules and regulations of Student Union. The election of the Union and its functionary role is executed and regulated according to these guidelines. College Student Union is consulted and made aware of the major developmental projects and measures of Student Welfare in the college. Student Union also plays an important role in cultural, sports and other events and activities of the college. Student union is the statutory representative of students in the college.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Rameshwari Devi Girls College, Bharatpur is a registered society. The office of which is at College itself . In addition to fostering friendship and maintaining contact among old students and their Alma-mater, it aims to contribute towards the overall development of the college. Its affairs are managed by an executive committee which is constituted in accordance with the rules of the association. The executives represent all the generations of alumni. They are invited to deliver lectures and participate in meetings to share their experiences. Such interactions inspire and motivate current students of the college. Alumni members belong to the different parts of the society. They are the administrators, educationists (some working as faculty members in this College), entrepreneurs, social workers and people from other domains. A number of our Alumni have achieved high status in their field after leaving this college. The funds generated by the membership fees of alumni are used for welfare of the college.

5.4.2 – No. of enrolled Alumni:

<div align="center">18</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">900</div>

5.4.4 – Meetings/activities organized by Alumni Association :

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute firmly believes in the practices of decentralization and participative management. Decentralization is having a significant impact on policy, planning and management. It is a means of improving the efficiency of education system and the quality of educational service. Practice of decentralization and participative management is evident in every sphere of this Institute as each stakeholder performs respective role in planning and implementing activities for the overall development of the institution. The college provides a good opportunity to all its members in the decision making process in various different ways. Principal is the administrative and academic Head, followed by Vice principal and Department Heads. Still, as far as decentralization of responsibilities and participative management is concerned, there are around forty-four different committees at college level to accomplish the routine work, institutional quality assurance and vision based goals of college. All committees take their decisions on their own that is executed with the approval of Principal following the practice of participative management. The College Development Committee (Mahavidyalay Vikas Samiti) is registered under Society Act. Principal is the president of this committee.It comprises of members from different spheres like senior faculty members, eminent academicians, representatives of Commissionarate College Education Jaipur and District administration, elected public representatives like MLA and MP, parents of two students, a student representative and representatives from society. In the meetings of this committee feedback from different stakeholders are addressed and future plans of college development are framed accordingly. Students play an active role in co-curricular and extra-curricular activities, and social services. Other units of College like Students Union, sports, library, Associations etc. also operate under the guidance of the various committees and to some extent students are also involved in the decision making process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Curriculum Development | The Institute follows the Curriculum developed by MS Brij University. A number of faculty members are part of Board of Studies in MSBU Bharatpur who interact with academicians of other Universities and try to implement syllabus updating. The suggestions of the BOS are taken up by higher bodies such as Academic Council where some faculty members are associated with. Some teaching faculties attended Orientation, Refresher programmes and enriched theirself to provide suggestions to BOS. |

| | |
|---|---|
| Teaching and Learning | College follows participative and inclusive teaching - learning methodology. Some of the faculty members do ICT enabled teaching. In addition to this other methods like chalk –duster, presentations, seminars, case studies and field studies are used for teaching learning. Teaching and learning strategies are continuously reviewed for all its stakeholders like teachers, students, parents, society etc. Lectures, assignments, notes, guest lectures, developing soft skills of English language, extension lectures through Science, Commerce and Arts Associations are some methods adopted for teaching and learning process. Through E-class all the colleges of Rajasthan get connected online. Students can attend the live lectures delivered in other colleges. Besides that the Wi-Fi facility is provided in the campus at different places so that students can access learning apps and study materials online. |
| Examination and Evaluation | For evaluating the progress of students, regular class tests, terminal tests are conducted. Tests and examinations are based on University pattern. The University results of students are analyzed by concerned committees and suggestions are given for improving them. The answer sheets of home examinations are provided to students and suggestions are given to improve their results. |
| Research and Development | Faculties and students are encouraged to participate in research activities. There is a Research Committee in the college for promoting research environment in the Institution. Teachers participate in Orientation and Refresher programmes. Teachers are motivated to present and publish papers in Peer review journals, Non-Peer review journals and conference proceedings at International, National and State level seminars. There are ten Ph.D. guides and eleven students are doing research under their supervision. Students are sent to participate at different level conferences and research competitions. In this session 06 projects were sent to the Rajasthan Government's Department of Science and Technology sponsored program, out of which one project was selected. |

| | |
|---|---|
| Library, ICT and Physical Infrastructure / Instrumentation | Library, ICT and Physical Infrastructure/Instrumentation • The Library automation has been completed. • The college is a signatory of INFLIBNET programme of UGC . All faculty members have been provided with unique User ID and password of this Digital library to access E-journals and E-books from anywhere. • Purchase of Bar code scanner for quick issue-return of books. • The number of books, magazines, journals, newspapers etc. available in the library are as follows: Books- 37279 Magazines- 32 Newspapers- 11 • The Library committee looks after over all working of library and its other resources. • Equipments to develop indoor gym have been purchased. • Well furnished conference hall and smart lab have been completed. • Two class rooms are constructed under RUSA grant. • Canteen is also constructed with the help of Nagar Nigam Bharatpur. • Renovation in the Library completed. • The library is WI-FI enabled and all its resources are freely accessible to students and faculties. • A Lease line of 4 Mbps was installed in college for effective E-learning • Latest instruments have been purchased as per syllabus. |
| Human Resource Management | The Human Resource of the college is managed in a free and democratic manner and through a decentralized and participatory administration. The college is having various forums for the integral growth of students. The faculty members are assigned with the responsibility to coordinate the activities of forums. Various curricular, extra-curricular and extension activities are organized by them. Some faculty members are actively associated with teacher associations and help in solving teacher community problem to some extent. The college possesses a well-qualified and competent faculty who are encouraged to participate in Faculty Development Programmes. |
| Industry Interaction / Collaboration | All MOUs are mediated through Commissionerate College Education Rajasthan, Jaipur. Some faculty members are collaborating with other Institutes and Organizations and imparting their knowledge and skills for the larger benefit of society. CCE has signed many |

| | MOUs with different companies like Microsoft, BSNL etc. . |
|---|---|
| Admission of Students | College admits students through a centralized transparent admission system and strictly follows State policy of admission. Weightage is provided to achievers of NSS, NCC, Sports and to special categories like Kashmir migrants, wards of martyrs etc. The admission cell performs the scrutiny of testimonials, credentials and qualifications of the students as well as does their counselling. Newly admitted students are motivated and oriented through seminars and regular classes. Awareness about compulsory subjects such as General Hindi, General English, Elementary Computer Education and Environmental Studies is also provided. As per the directions of Commissionerate College Education, freshly admitted students are advised to take-up extracurricular activities and it is ensured that each and every student is involved in at least one of the activities. Monitoring of the student participation in activities is done through various committees. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | Proposals for Planning and Development are submitted online to the Grant providing agencies. All the grants are received through online banking. Similarly the utilization and expenditures processes are online too. |
| Administration | The administrative decisions and circulars of the Department are communicated through website of the College Education or by email . The compliance is communicated through email or updating of excel spreadsheet on Google Drive. All employees have their personal SSO ID to update and connect with Government information portal. |
| Finance and Accounts | College has fully transparent accounting system. Salary is disbursed through Pay Manager app and all external transaction are done by PFMS and all procurements are done through E- tendering on State Public Procurement Portal. |
| Student Admission and Support | College admits students through a centralized transparent admission |

| | |
|---|---|
| | system and strictly follows State policy of reservation and on merit basis. Weightage is provided to achievers of NSS, NCC, Sports, etc and to special categories like Kashmir migrants, wards of martyrs. Admission process is completely online. Students have to submit on line form in stipulated time period. Students who are in merit list/ waiting list get SMS for fee deposition and fee can also be deposited online. Online committee monitors all the process. This process eliminates the need for students and their parents make several trips for admission purpose. Scholarship is also distributed through Scholarship portal. Process of filling the examination forms has also been made online by the University. Student can check his or her results and all examination related notifications on the examination portal of University. |
| Examination | Process of filling the examination forms has also been made online by the University. Students can check their results and all examination related notifications on the examination portal of university. For transparency of conducting University examinations, students are closely monitored by CCTV cameras. |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2018 | NIL | NA | NA | Nill |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2018 | NIL | NA | 31/12/2019 | 31/12/2019 | Nill | Nill |
| No file uploaded. | | | | | | |

**6.3.3** – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Short term courses | 2 | 29/10/2018 | 02/11/2018 | 05 |
| Short term courses | 2 | 27/10/2018 | 28/10/2018 | 02 |
| Short term courses | 1 | 16/07/2018 | 21/07/2018 | 06 |
| Refresher | 2 | 29/11/2018 | 19/12/2018 | 21 |
| Orientation | 2 | 03/06/2019 | 29/06/2019 | 27 |
| [View File](#) | | | | |

**6.3.4** – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |
| 5 | 5 | 1 | 1 |

**6.3.5** – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| Old pension scheme, New pension Scheme, Gratuity, PL Encashment, and Medical reimbursement, SI, Maternity and CCL for women employees. DA as GOI, HRA, apart from the salary as per UGC scale. Special leave to pursue Research and further Education | Old pension scheme, New pension Scheme, Gratuity, PL Encashment, Medical reimbursement, Maternity and CCL for women employees, DA as GOI, HRA, Festival Advance, Uniform allowance etc. | Subsidized transport facility, Student accident Insurance and various Scholarships by Central, State Government and other organizations |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a Government Institute, accounts are regularly/periodically audited by Local Fund Department of Government of Rajasthan and Accountant General. In addition to this College Vikas Samiti accounts are audited by CA. All the accounts work is done online through Pay Manager (PFMS) system. An internal audit committee at college level, headed by a Senior Faculty member, checks the accounts regularly. Physical verification of store and each and every department of the college are conducted every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| MahavidyalayaVikasSamiti, Student Fund, Nagar Nigam | 11079053 | Development of College |

| Bharatpur and individuals | | |
| --- | --- | --- |

<div align="center">

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</div>

| 6.4.3 – Total corpus fund generated |
| --- |
| 11079053 |

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
| --- | --- | --- | --- | --- |
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Directorate of College Education MSBU Bharatpur | Yes | Monitoring committee under the guidance of Principal |
| Administrative | Yes | Directorate, Inspection Department, Jaipur | Yes | Principal |

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Constructive feedback is regularly provided by the parents. • They play a major role in advising the developmental measures of college and arranging funds for that. • Parents of two students are given representation in Mahavidhyala Vikas Samiti.

### 6.5.3 – Development programmes for support staff (at least three)

• Regular personal mentoring of support staff by Principal for redressal of grievances. • Group Insurance Scheme for all staff. • Staff appointed prior to 2004 is eligible for Pension Scheme and appointed after 2004 are covered under New Pension Scheme. • Rajasthan Pensioner Medical Fund for all staff.

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Follow the advice of the Peer Team for development of Institution. • Feedback analysis of students and alumni to find out the scope for improvements. • Set new goals of development and work towards it. • Got the lease line with 4 mbps speed in college. • Smart class rooms were established

### 6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | Nill |
| c)ISO certification | Nill |
| d)NBA or any other quality audit | Nill |

### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
| --- | --- | --- | --- | --- | --- |
| 2018 | Voter Awareness | 14/10/2018 | 14/12/2018 | 22/04/2019 | 1500 |
| 2019 | 2 .Students Registration at Shreyas | 22/03/2018 | 22/03/2019 | 24/03/2019 | 178 |

| | | | | | |
|---|---|---|---|---|---|
| | Portal | | | | |
| 2018 | 3. Self Defence Training camp | 15/11/2018 | 15/11/2018 | 24/11/2018 | 121 |
| 2019 | 4. Adventure Camp | 17/01/2019 | 17/01/2019 | 23/01/2019 | 7 |
| 2019 | 5. Human Right Awareness | 10/12/2019 | 10/12/2019 | 10/12/2019 | 50 |
| 2018 | 6. Environ mental Awareness Campaign | 22/01/2018 | 22/01/2018 | 25/01/2018 | 40 |
| [View File](#) | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|---|---|---|---|
| | | | Female | Male |
| Presented Songs on Female Foeticide | 22/11/2018 | 22/11/2018 | 50 | Nill |
| Lecture on Women Empowerment | 24/11/2018 | 24/11/2018 | 299 | Nill |
| Oath, Signature Campaign and Extempore Speech Competition on 'Beti Bachao-Beti Padhao' | 25/01/2019 | 25/01/2019 | 150 | Nill |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| Environmental Consciousness drive is a regular feature of this Institute. "Save electricity and water" campaigns are conducted throughout the academic year. Students are asked to switch off light and fans and water taps on their way out. Almost all the rooms of the first floor of the Institute receive sufficient day light and no artificial light is required. The college campus is single use plastic free since 2010. Staff uses "Kullads" instead of plastic cups for tea, coffee etc. The Institute maintains a green campus. During rainy season, the plantation is done regularly. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|

| | | |
|---|---|---|
| **Physical facilities** | **Yes** | **5** |
| **Ramp/Rails** | **Yes** | **5** |
| **Rest Rooms** | **Yes** | **5** |
| **Scribes for examination** | **Yes** | **5** |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **2018** | **Nill** | **Nill** | **28/12/2018** | **01** | **Distribution of Sanitary Napkins to the Women of Rural Areas And Talk on Health And Cleanliness Issues** | **Health and Hygiene Awareness** | **163** |
| **2018** | **Nill** | **Nill** | **25/11/2018** | **01** | **Nukkad Natak** | **Cleanliness and Social Evils** | **263** |
| **2018** | **Nill** | **Nill** | **27/12/2018** | **01** | **Nukkad Natak** | **Dowry, Child Marriage and De-addiction** | **278** |
| **No file uploaded.** | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **Prospectus** | **01/06/2018** | **The handbook gives information about the college including general rules Regulation, Academics, Co-curricular and Extra Curricular Activities, Awards Scholarships etc. so that no student lacks information about various aspects of college.** |
| **Annual magazine of college Prerana"** | **30/11/2018** | **The faculty and students give their own articles, poems etc. for** |

| | publication. This Magazine definitely provides a creative platform to show their talent. |
|---|---|
| 1. Traimasik Partrika. | 30/06/2019 | In every quarter of the year, a Hand book of Institute is published, containing a brief report of the activities held during the period. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| On Campus Cleanliness Awareness Drive organised under 'Swachchhata Pakhawada' | 01/08/2018 | 15/08/2018 | 180 |
| Celebrated the Birthday of Mother Teresa | 27/08/2018 | 27/08/2018 | 211 |
| Workshop on "Swachchhata hi Sewa hai: Sankalp" | 02/10/2018 | 02/10/2018 | 208 |
| Run for Unity | 31/10/2018 | 31/10/2018 | 188 |
| Kaumi Ekta Saptah Oath Programme | 19/11/2018 | 19/11/2018 | 178 |
| Rally on Communal Harmony | 20/11/2018 | 20/11/2018 | 201 |
| Lecture on Surgical Strike day | 29/09/2018 | 29/09/2018 | 202 |

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tobacco free campus- Anti tobacco campaigns are conducted and the campus is totally tobacco free. 2. Polythene free campus- Instead of polythene bags, paper/cloth bags are used in the Institute by staff and students. 3. Plantation Drive-Plantation is regularly done in the campus. 4. Energy and Water Conservation- "Save electricity and water" campaigns are conducted throughout the academic year. Students are asked to switch off light and fans and water taps on their way out. 5. The college campus is single use plastic free since 2010. Staff uses "Kullads" instead of plastic cups for tea, coffee etc.

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Tobacco Free Environment: The campus of Institute is Totally tobacco free. A smoke free environment creates a safe and healthy work place. The college gives special emphasis that student should not be exposed to it inside the campus. Tobacco use is not only a health issue, it is an environmental issue too. We protect the environment from the effect of tobacco by encouraging quitting tobacco in campus by providing counselling. 2. Plastic free campus: Plastic is

a harmful material which is not biodegradable. Toxic chemicals released from plastic enter the body and can cause cancers, birth defects, impaired immunity, endocrine disruption and other diseases. Plastics also pollute the groundwater, poison the food chain and threaten the wildlife. The college campus is single use plastic free since 2010. Instead of polythene bags paper/cloth bags are used in the Institute by staff and students. Staff uses kullads and leaf made Dona- Pattals in different function organized by Staff Club thus contributing its best in the drive against single use plastics. 3. Cleanliness: Cleanliness is one of the best practices a human being can possess. Disease prevention and hygiene are the two aspects associated with cleanliness. With the assistance of cleanliness we can maintain our mental as well physical health, which makes the educational environment better. Students and faculties do every attempt to maintain cleanliness in the college campus. It is the cumulative effort of all of us which help us to build a clean campus. The importance of cleanliness and its impact on the person is also taught time to time. On every Saturday the staff and students clean the college premises which include garden, corridors, class rooms, labs etc. It is the cleanliness first which enhances our identity by keeping our college clean.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
| :---: |
| https://hte.rajasthan.gov.in/college/ggcbharatpur/bestpractices |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Voter Awareness Campaign : Voting in India is a Constitutional right if one is a citizen over 18 years of age. However, that also makes it optional. It has been a tendency among voters, especially in the urban areas, to treat the voting day as a day of rest. While skipping the vote may not seem to cause any harm, the long-term consequences are disastrous. Democracy has given people a powerful right- that is to VOTE. Voting is the fundamental basis of democracy's 'Of the People, for the People, and by the People' slogan. Therefore, rather than enjoying it as a holiday, one must vote if he truly wants to contribute to the nation-building process and bring about a change. A Citizen should actually not need to find any reason to Vote. Voting must be done as a compulsive duty although there is no legal obligation to vote. In view of Assembly and Parliament Elections during 2018-19 in the state and country, the Administration, Bharatpur and College jointly organised a Voter Awareness Campaign 'SWEEP'. In this campaign the names of students were added in the voter list. A Voters Club was constituted in the college. The students and staff took the Oath for Voting. Signature Campaigns were conducted to enlighten the students, staff and local community towards the importance of voting. For voter's awareness, the students organised time to time Rallies, the faculty organised Lectures for the Importance of Voting and were told that in our country the woman power should be proud to have the right of voting. They are empowered to choose the government and now its our duty to use this Right Of Voting in Right Direction. The Bharatpur Administration came to the college and appreciated this work. Every year on 25 January, Voters Day is also celebrated in the college. The result of these awareness programmes was that a large group of youth took part in elections process.

| Provide the weblink of the institution |
| :---: |
| https://hte.rajasthan.gov.in/college/ggcbharatpur/institutionaldistinctiveness |

## 8.Future Plans of Actions for Next Academic Year

• Working towards best use of E-resources of Institute in the welfare of students. • Development of E-content for the benefit of students. • Preparation of Video Lectures. • Working towards enhancing the academic standards of the Institute. • Training girls for Self Defense to make them more fit and confident. • Enhancing Employment opportunities for students. • Organizing Entrepreneurship Development Programmes for students • Imparting soft skills to students to help them in getting better opportunities in life. • Inculcating self-confidence in students to face any situation in life. • Computer training for Non-teaching staff. • Creating Environmental awareness among students. • Encouraging students to take part in co-curricular and extra-curricular activities. • Helping students in preparing for competitive exams.